



## Delray Beach Community Land Trust Homebuyer In-Take Application Checklist

**Applicant(s) Name(s):** \_\_\_\_\_

\_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Date Submitted:** \_\_\_\_\_

\_\_\_\_\_

**\*Non Refundable Application Fee: \$75.00 per person 18 and older  
(Only accept money orders, and all major credit cards with a convenience fee)**

Required Application & Documents:	Documents Submitted	
Homebuyer Intake Application	Yes	No
Delray Beach Community Land Trust Disclosure Form	Yes	No
Credit Authorization and Privacy Form	Yes	No
Membership Application (\$1.00 fee included)	Yes	No

Required Identification:	Documents Submitted	
Copy of valid Driver(s) License for all adults	Yes	No
Social Security Card for all family members	Yes	No
Birth Certificate for all household members under 18 years old	Yes	No
United State Citizenship/Permanent Resident Card	Yes	No

Required Financial Documents:	Documents Submitted	
Last one month of Pay check stubs	Yes	No
Checking Account Statements (3 months)	Yes	No
Savings Account Statements (3 months)	Yes	No
Investment Account Statements (3 months) (if applicable)	Yes	No
Alimony/Child Support Documentation (if applicable)	Yes	No
Social Security Documentation (if applicable)	Yes	No
Two years Tax Return & W-2's (2023 & 2024)	Yes	No

**\*Please note that all applicable documents must be submitted with application**

**By signing below I/we understand that the \$75.00 fee per applicant 18 and older is nonrefundable.**

**My/our signature also acknowledges that the submittal of an application is not a guarantee of approval.**

\_\_\_\_\_  
**Applicant**

We accept all major credit cards.

\_\_\_\_\_  
**Co-Applicant**

